



ENABLE Madison County
Emergency Board Meeting
November 20, 2024

In attendance: Ruchi Singal, Susan Steinhauser, Leanne Brigance, Kat Frisby, David Hadley, John Buckley, Victoria Willmon, Jason Nesbit

Staff: Manny Jaime

Absent: Anner Turner, Terri Dean, Marty Alfred, Ben Phillips

Vice President Ruchi Singal called the meeting to order and stated our Mission at 11:31

Mission- Enable the aging and homebound to live at home independently, safely, and with dignity.

I. Consent Agenda- Ruchi Singal

Additions or Corrections

- **Financial Committee- add financials; add proposal to change current internet provider to T-Mobile from AT&T; discuss Employee cost of living raises**
- **Governance Committee- Employee Handbook; Employee raises**
- **Old Business- add Rose' Society discussion**

Approve September 11, 2024, Board Meeting Minutes- unanimous approval

Approve October 9, 2024, Board Meeting Minutes- unanimous approval

Approve September 2024 Financial Reports for Audit- unanimous approval

Approve October 2024 Financial Reports for Audit- unanimous approval

II. Reports

a. Executive Committee- Ruchi Singal

- 1.a. Discussed Robin Arnold's dismissal from Enable
- 2.b. Motion made to reactivate search committee- unanimous approval
- 3.c. Board members and family members volunteering for Enable

b. Finance Committee- Jason Nesbit

- 1.a. Accept June, July, August 2024 modified financials due to Audit- unanimous Approval
- 2.b. Accept Audit report for Financial Report FY 23-24-unanimous approval
- 3.c. Accept the Form 990- unanimous approval
- 4.d. Recommendation for Holiday Bonus Budget (\$4,114)- unanimous approval
- 5.e. Motion to except T-Mobile proposal of 9 lines- unanimous approval

- 6.f. Finance committee working on budget for employee annual raise
- c. Governance Committee- David Hadley**
 - 1.a. Employee handbook & Org Chart/Role definition structure to update
 - 2.b. Employee raises- Finance committee will look at budget and get proposal completed
- d. Resource Development- Victoria Wilmon, Kat Frisby**
 - 1.a. Nights Update- Needing a MC; working on a “to do list” to get to Executive Committee
 - 2.b. Warriors- 8-10 companies have signed up
 - 3.c. Give45- Ongoing online; Need to ensure website has costs associated with services uniform across the board including any invoices sent out to Warrior Groups
- e. Services and Program Committee- Manny Jaime, Director of Operations**
 - 1.a. Warehouse work night November 19, 2024
 - 2.b. Need volunteers to install grab bars and handrails
 - 3.c. TEMP\$- 6 homes were not adopted; other teams were reached out to for help
 - 4.d. Enable Ramp Team Lead Meeting- scheduled for Monday, November 18.
 - 5.e. Ramp Blitz Dates- November 30, December 7, 14, 21 (all Saturdays)
 - 6.f. Ramp Blitz WHWNs- December 2, 9, 16 (all Tuesdays)

Executive Director’s Report- Manny Jaime, Interim Executive Director (see attached)

III. Old Business- Search Committee will review applications for open Executive Director position; Rose’ Society requesting video of how 35K grant helped Enable

IV. New Business- Shawn, Manny and David will conduct interviews for the part-time garden position. Kat and Melanie will conduct interviews for the part-time safety net position.
Enable staff will be provided lunch in December.
Motion made to offer Kiliaen Anderson a 1099 Contractor position for Resource Development for 6 mos. Position will be responsible for managing Give45, Nights, Warriors, Yellowhammer, and all Enable Social Media-
Unanimous approval

V. Adjournment- Meeting adjourned at 1:15

Next Scheduled Board Meeting, Wednesday, December 11, 2024 @ 11:30 AM in the United Way Board Room

Submitted By: Leanne Brigance