



ENABLE Madison County
Board Meeting Minutes
July 10, 2024

In attendance: Ruchi Singhal, Susan Steinhauser, David Hadley, Leanne Brigance, Terri Dean, Anner Turner, Jason Nesbit, Kat Frisby

Staff: Manny Jaime, Kiliaen Anderson

Absent: Ben Phillips, Victoria Willmon

Special Guests: Marty Alfred, John Buckley

Semper Fi was not in attendance and did not make their presentation.

Vice President Ruchi Singhal called the meeting to order and stated our Mission at 11:46 p.m.

Mission- Enable the aging and home bound to live at home independently, safely, and with dignity.

I. Consent Agenda-Ruchi Singhal

Additions or Corrections

Approve June 2024 Agenda- unanimous approval

Approve June 2024 Board Meeting Minutes- unanimous approval

Approve June 2024 Financial Reports- unanimous approval

II. Reports

a. Executive Committee- Ruchi Singhal

Good News

1.a. Enable Staff enjoyed four-day holiday weekend

b. Finance Committee- Jason Nesbit

1.a. June 2024 Financial Reports -income \$1,195,868.46; well over income budget

2.b. FYE-June 30, 2024

3.c. Updated Proposed Budget FY July 1, 2024-June 30, 2025. Removed Health and Community from the budget. Jason made a motion to accept updated budget FY July 1, 2024-June 30, 2025- unanimous approval

4.d Audit scheduled to begin August 5, 2024

5.e. Excess Capital Campaign Funds- moving excess funds into General Fund Account

c. Governance Committee- David Hadley

- 1.a. Introduction to Board applicants- Marty Alfred and John Buckley
- 2.b. Continue to recruit new Board Members
- 3.c. Board Members to review and sign Board Member Agreements and Conflict of Interest Forms
- 4.d. Board Members to review Employee Handbook in the next 60 days
- 5.e. Board Members voted to invite John Buckley to join the Board- unanimous approval
- 6.f. Board Members voted to invite Marty Alfred to join the Board- unanimous approval

d. Resource Development- Kat Frisby; Kiliaen Anderson

- 1.a. Give45 Campaign- Board Members to make calls to past donors to support the total cost of 45 ramps by end of year
- 2.b. Virtual meeting to be held 7/11/2024 to discuss Give45 6 month Campaign and "Nights"- pick a date and venue

e. Services and Program Committee- David Hadley

- 1.a. Warehouse work night 7/9/24. Nine ramps are scheduled to be built this weekend. Next Warehouse work night- August 13, 2024
- 2.b. Need volunteers to install grab bars and handrails
- 3.c. Some services and programs will need to be reviewed
- 4.d. Multiple board members volunteered to join TEMP\$ assessors

f. Executive Transition Committee- Ruchi Singhal

- 1.a. Plans have been developed to review and accept application for the Executive Director position. Deadline to accept applications has been extended.

Executive Director's Report- (see attached)

III. New Business- Manny Jaime to be Board approved and announced as Interim Executive Director- unanimous approval

For the Good of the Agency- Manny Jaime

Safety net nurse has given her resignation. Last day with Enable is July 17, 2024. She will be returning to teaching online courses for UAB.

Executive Committee motions to pursue a part-time or full-time finance person to fill AR/AP & Payroll functions during Interim Directorship to help with financials- unanimous approval
Grant applications are being submitted.

IV. Adjournment- Meeting adjourned at 1:00

Next Scheduled Board Meeting, Wednesday, August 14, 2024 @ 11:30 AM in the United Way Board Room

Submitted By: Leanne Brigance