



ENABLE Madison County
Board Meeting Minutes
September 11, 2024

In attendance: Ben Phillips, Susan Steinhauser, David Hadley, Leanne Brigance, Jason Nesbit, Marty Alfred, John Buckley

Staff: Manny Jaime, Kiliaen Anderson

Absent: Terri Dean, Kat Frisby, Ruchi Singal, Anner Turner, Victoria Willmon

President Ben Phillips called the meeting to order and stated our Mission at 11:36 a.m.

Mission- Enable the aging and home bound to live at home independently, safely, and with dignity.

Introductions to new Staff- Melanie Wilson, Social Worker; Robin Arnold, Executive Director

I. Consent Agenda-Ben Phillips

Approve August 2024 Agenda- unanimous approval

Approve August 2024 Board Meeting Minutes- unanimous approval

Approve August 2024 Financial Reports- unanimous approval

II. Reports

a. Executive Committee- Ben Phillips

Good News

1.a. Thanks given to the Board Members who volunteered to be Home Assessors

2.b. Committee Assignments- Board Members to sign up for at least two committees

b. Finance Committee- Jason Nesbit

1.a. Reviewed August 2024 Financial Reports

2.b. Audit Report ready for October Board Meeting

3.c. CDBG- Loss of \$10K for FY

c. Governance Committee- David Hadley

1.a. Review and approve any updates already made to Employee Handbook, Policies & Procedures; David suggested that we update the Org Chart to include the title change from Financial Manager to-Director of Operations; Board will vote on changes next meeting

2.b. Recruit new Board Members as multiple members will rotate off soon.

3.c. New Board Member training to happen soon

d. Resource Development- Kiliaen Anderson

- 1.a. Give45 Campaign- Ongoing online fundraiser- 45 ramps
- 2.b. Nights Update-April 10, 2025- Stovehouse- The Royal; Contract/Deposit-Signed & Paid Deposit. Sponsorship packages are available on the website. Theme for Nights has been chosen.
- 3.c. GratiTuesday- Giving Tuesday
- 4.d. Warriors-Ben Phillips
Goal is to have 6-10 committed by 9/30

e. Services and Program Committee- report attached

- 1.a. Warehouse work night- October 1st
- 2.b. Need volunteers to install grab bars and handrails
- 3.c. TEMP\$ assessments underway; Nov 2nd- TEMP\$ workday
- 4.d. Holiday Drives- Supporters/Businesses can manage drives for ENABLE

f. Executive Transition Committee- Ben Phillips

Officially has been disband/closed committee- purpose served. Ben motioned to disband/close committee- unanimous approval

Interim Executive Director's Report- Manny Jaime (see attached)

III. Old Business- None

IV. New Business- Discussed possible Board Meeting Date/Time Change. Board Meetings will Remain same date/time for now.

For the Good of the Agency- Robin Arnold

Goal in 6 mos. is to be more visual.

Agency is in good position during transition.

Staff has worked well together

ENABLE to be visible at Local Events

Grant Submissions- over \$170K in grants applied for since start of FY

V. Adjournment- Meeting adjourned at 12:32

Next Scheduled Board Meeting, Wednesday, October 9, 2024 @ 11:30 AM in the United Way Board Room

Submitted By: Leanne Brigance