



ENABLE Madison County

Board Meeting Minutes

May 8, 2024

In attendance: Susan Steinhauser, David Hadley, Leanne Brigance, Terri Dean, Victoria Willmon, Jason Nesbit, Kat Frisby

Staff: Ann Anderson, Manny Jaime

Absent: Akshai Janek, Ben Phillips, Ruchi Singhal

President Susan Steinhauser called the meeting to order and stated our Mission at 11:36 a.m.

Mission- Enable the aging and home bound to live at home independently, safely, and with dignity.

## **I. Consent Agenda-Susan Steinhauser**

### **Additions or Corrections**

- Agenda- Corrections to be made- Remove Ben Phillips and add Jason Nesbit from updates on Finance Committee- unanimous approval
- Remove Ben Phillips and add Kat Frisby for updates on Standards of Excellence under Old Business- unanimous approval
- Approve April 2024 updated Agenda- unanimous approval
- Approve April 2024 Board Meeting Minutes- unanimous approval
- Approve April 2024 Financial Reports for Audit- unanimous approval

## **II. Reports**

### **a. Executive Committee- Susan Steinhauser**

Good News

- 1.a. SSI Grant Presentation held April 19<sup>th</sup>- Manny Jamie and Ann Anderson accepted \$3,500 grant
- 2.b. ALPHA Foundation Meeting with Meagan Owens, Director of Strategic Giving for ALPHA Foundation. Grant will help with nursing staff- A 100K grant will be submitted.
- 3.c. Rose' Ball Presentation of Funds- June 18th

### **b. Finance Committee- Jason Nesbit**

- 1.a. Night for Enable- approximately \$96,043 raised
- 2.b. May 22, 2024- scheduled Budget Meeting to discuss nursing staff, part-time help needed for the garden, future fundraisers.
- 3.c. Share the Love Event with Landers McLarty- \$32,185.92 donated
- 4.d. Jason Nesbit to make a motion to approve updates & report adjustment on March financials to reflect the movement of the Warehouse expenses to assets for income- unanimous approval

**c. Governance Committee- David Hadley**

- 1.a. Begin to take nominations for new officers for the Board of Directors.
- 2.b. Recruit new Board Members

**d. Resource Development- Victoria Willmon & Kiliaen Anderson**

- 1.a. May 15<sup>th</sup>- Virtual Meeting with Nights Committee Board Members, Resource & Development and Finance Committee to discuss venue, theme, vision and budget
- 2.b. Night for Enable Event- heard great feedback on event
- 3.c. Victoria Willmon to chair Nights Event next year

**e. Services and Program Committee- report attached.**

- 1.a. Warehouse Work Night- May 7, 2024
- 2.b. June 4, 2024- next work night for Warehouse
- 3.c. Recruit Volunteers to install Grab bars and Handrails

**Executive Director's Report- Ann Anderson (see attached)**

**Ann Anderson discussed resignation submitted for June 28, 2024**

**III. Old Business - Strategic Action Plan- Kat Frisby motioned to accept revised April 20, 2024 SAP 2024-2027 as is- unanimous approval**

**Standards of Excellence- Updated 11 policies to be approved**

- Advocacy Policy- unanimous approval
- Communications and Social Media Policy- unanimous approval
- Confidentiality Policy- unanimous approval
- Conflict of Interest Policy- unanimous approval
- Crisis and Disaster Policy- unanimous approval
- Donor Relationship & Privacy Policy- unanimous approval
- Information Technology Policy- unanimous approval
- Internal Control Policy- unanimous approval
- Investments and Operating Reserves Policy- unanimous approval
- Purchasing Policy- unanimous approval
- Risk Management Policy- unanimous approval

**New Business- None**

**For the Good of the Agency- Mayor Tommy Battle to present ENABLE a City of Huntsville Alabama Proclamation, declaring May 8<sup>th</sup> as Enable Madison County Day**

**IV. Adjournment**

Meeting adjourned at 12:42

**Next Scheduled Board Meeting, Wednesday, June 12, 2024 @ 11:30 AM in the United Way Board Room**

Submitted By: Leanne Brigance