



ENABLE Madison County
Board Meeting
December 11, 2024

In attendance: Ben Phillips, Ruchi Singal, Susan Steinhauser, Leanne Brigance, Kat Frisby, David Hadley, Terri Dean, Victoria Willmon, Marty Alfred, Jason Nesbit

Staff: Manny Jaime, Kiliaen Anderson

Absent: Anner Turner, John Buckley

President Ben Phillips called the meeting to order and stated our Mission at 11:30

Mission- Enable the aging and homebound to live at home independently, safely, and with dignity.

I. Consent Agenda- Ben Phillips

Additions to be made

- Old Business- Review cancellation of Oakwood contract; add Rose' Ball update
- Good of the Agency- add/discuss agency holiday hours; 100 women follow up
- Add Sixth Bullet- discuss Standards of Excellence

Corrections to be made

- Correct Heading of November 20, 2024 Board Meeting Minutes to Board Meeting
- Approve Corrected November 20, 2024 Board Meeting Minutes- unanimous approval
- Approve November 2024 Financial Reports for Audit- unanimous approval

II. Reports

a. Executive Committee- Ben Phillips

- 1.a. Board members and family members volunteering for Enable
- 2.b. Search Committee to meet soon

b. Finance Committee- Jason Nesbit

- 1.a. Reviewed November 2024 Financial Reports
- 2.b. Discussed recommended raises and voted-unanimous approval

c. Governance Committee- David Hadley

- 1.a. Employee handbook & Org Chart/Role definition structure to be reviewed by Executive Committee
- 2.b. Continue to recruit new board members as multiple rotating off soon

- d. Resource Development- Victoria Willmon, Kat Frisby**
 - 1.a. Nights Update- Needing a MC
 - 2.b. Warriors- 8 companies have signed up- Ruchi Singal
 - 3.c. Give45- Ongoing online components for Deliver Dignity and 45 Ramps

- e. Services and Program Committee- Manny Jaime, Director of Operations**
 - 1.a. Warehouse work night- December 3, 2024
 - 2.b. Need volunteers to install grab bars and handrails
 - 3.c. Motion to discontinue Transportation Service- unanimous approval
 - 4.d. Ramp Blitz Dates- November 30, December 7, 14, 21 (all Saturdays)
 - 5.e. Ramp Blitz WHWNs- December 3, 10, 17 (all Tuesdays)

- f. Executive Director's Report- Manny Jaime, Interim Executive Director (see attached)**

III. Old Business-

- 1.a. Oakwood not moving forward with contract without a nurse at ENABLE; Contract with Oakwood can be revisited in the future.
- 2.b. Update on open positions- Manny & Kat- interviewing for Safety net position; David & Shawn interviewing for Garden position; Outreach Coordinator position has closed online and previous applicants will be contacted.
- 3.c. T-Mobile- successfully transitioned over to new service
- 4.d. Staff Luncheon- Tuesday, December 17, 2024- Board members welcomed- RSVP with Ruchi or Ben
- 5.e. Rose' Society- Susan participated in a video to discuss how funds were used from Donation
- 6.f. Standard of Excellence certification expired; An extended date of March 2025 has been offered to get SOE complete and submitted.

IV. New Business-

- 1.a. Motion to move January 2025 Board Meeting from 8th to the 15th- unanimous approval
- 2.b. Motion to provide staff a "Work from Home" day on December 23rd -unanimous approval

V. For the Good of the Agency

- 1.a. Holiday hours- Agency to enjoy time off
- 2.b. 100 Women requesting ENABLE to attend their February 18, 2025 meeting to report how funds donated were allocated.

VI. Adjournment- Meeting adjourned at 12:54

Next Scheduled Board Meeting- Wednesday, January 15, 2025 @ 11:30 AM in the United Way Board Room

Submitted By: Leanne Brigance