



ENABLE Madison County
Board Meeting Minutes
August 14, 2024

In attendance: Ben Phillips, Ruchi Singhal, Susan Steinhauser, David Hadley, Leanne Brigance, Terri Dean, Anner Turner, Jason Nesbit, Kat Frisby, Victoria Wilmon, Marty Alfred

Staff: Manny Jaime, Kiliaen Anderson

Absent: John Buckley

President Ben Phillips called the meeting to order and stated our Mission at 11:36 p.m.

Mission- Enable the aging and home bound to live at home independently, safely, and with dignity.

I. Consent Agenda-Ben Phillips

Additions or Corrections

To be Added:

- **Under New Business- discuss Christmas activities**
- **Old Business- add SAE**
- **Good of the Agency- Leadership Greater of HSV**

Approve July 2024 updated Agenda- unanimous approval

Approve July 2024 Board Meeting Minutes- unanimous approval

Approve July 2024 Financial Reports- unanimous approval

II. Reports

a. Executive Committee- Ben Phillips

Good News

1.a. Thanks given to the Board Members who volunteered to be Home Assessors

2.b. Committee Assignments- Board Members to sign up for at least two committees

b. Finance Committee- Jason Nesbit

1.a. Audit in process started August 6th. Should finish by October

2.b. Profit & Loss YTD Comparison-July 2024- reviewed

c. Governance Committee- David Hadley

1.a. Board Members reviewed and signed Board Member Agreements and Conflict of Interest Forms

2.b. Continue to recruit new Board Members

- d. Resource Development- Victoria Wilmon, Kat Frisby, Kiliaen Anderson**
 - 1.a. Give45 Campaign- July results \$30K+
 - 2.b. Nights Update-April 10, 2025- Stovehouse; Contract/Deposit due 8/16/24
 - 3.c. Need disposable underwear sponsors monthly
 - 4.d. Tentative replacement fundraiser suggestions- Disc Golf-Date TBD; Pickelball- Marty to get dates
 - 5.e. Yellowhammer-fundraiser reserved for February 13, 2025

- e. Services and Program Committee- Ruchi Singhal**
 - 1.a. Warehouse work night Sept 10th
 - 2.b. Need volunteers to install grab bars and handrails

- f. Executive Transition Committee- Ruchi Singhal**
 - 1.a. Interviews for Executive Director position has concluded. Motion to move forward with offering applicant, Robin Arnold, the Executive Director position. Board to approve- unanimous approval
 - 2.b. Salary recommendation for Executive Director- Board approved- unanimous approval
 - 3.c. Motion to offer the position of Director of Operations to Manny Jaime- Board approved- unanimous approval

Executive Director's Report- Manny Jaime, Interim Executive Director (see attached)

III. Old Business- Safety Net Applications- Interviews scheduled by the end of week to meet with top list of recommended applicants.

IV. New Business- Confirmed Executive Committee's approval of contract with Mercer & Associates for audit. Reviewed "Enable Warriors" Campaign proposal- Ruchi Singha Christmas Activities will be limited going forward. Christmas Gift Support- There was a motion to eliminate-unanimous approval

For the Good of the Agency- Manny Jaime

Leadership Greater Huntsville- ENABLE support
Finances- managed by Executive Committee and Interim Director
Grant Submissions- over \$50K in grants applied for since start of FY
Event Sponsoring Attendance- ENABLE visibility. ENABLE would like to be a part of up-and-coming events.

V. Adjournment- Meeting adjourned at 12:43

Next Scheduled Board Meeting, Wednesday, September 11, 2024 @ 11:30 AM in the United Way Board Room

Submitted By: Leanne Brigance